

# International Association of Athletics Federations



## Independent Member

### Athletics Integrity Unit Board Appointments Panel

#### **Role**

The Athletics Integrity Unit Appointments Panel ("Appointments Panel") has been established by the International Association of Athletics Federations ("IAAF") pursuant to the IAAF Constitution and the IAAF Athletics Integrity Unit Rules.

The purpose of the Appointments Panel is to identify, recruit, assess and make recommendations to the Member Federations of persons to be appointed to the Athletics Integrity Unit Board. The Panel is required to make recommendations for three independent members of the Athletics Integrity Unit Board.

The Member Federations will consider the Appointments Panel's recommendations for members of the Athletics Integrity Unit Board at the IAAF Congress meeting to be held in Doha on 25th & 26<sup>th</sup> September 2019.

#### **Appointments Panel Composition and Term**

The Appointments Panel consists of three members, one of whom is an independent member with experience in governance and the functions and appointment process of directors. This member will be appointed by the IAAF Council at its meeting in early December 2018.

The other two members of the Appointments Panel are:

- the current chair of the Athletics Integrity Unit Board, or if he is seeking reappointment to the Board then another member of the Athletics Integrity Unit Board who is not seeking reappointment, or if all of them are seeking reappointment, then the current Council member on the Board; and,
- a member of the current Council, appointed by Council.

The period of appointment of the Appointments Panel is approximately 9 months beginning in January 2019 and ending in early October 2018, after the IAAF Congress in Doha. However most of the Appointments Panel's responsibilities will occur in the period February to June 2019. The independent member of the Appointments Panel may be reappointed for further terms on the Appointments Panel which terms will be for four (4) years.

It is expected that the Appointments Panel will largely conduct its work by email and conference calls to fulfil its responsibilities, however it is possible that in person meetings may be necessary.

#### **Responsibilities**

The Appointments Panel has responsibilities to:

- identify the skills, expertise and experience which may be necessary for the Athletics Integrity Unit Board

- identify and invite suitable persons to apply to be independent members of the Athletics Integrity Unit Board
- publicly advertise the vacancies including position descriptions for the independent members of the Athletics Integrity Unit Board
- receive and assess applications for independent members of the Athletics Integrity Unit Board including undertake enquiries and hold interviews and meetings as they see fit
- recommend to Congress the applicants who it considers best suit the positions for independent members of the Athletics Integrity Unit Board

### **Personal Attributes**

- Significant experience in the recruitment or appointment of directors to Boards (particularly not for profit boards) including experience on nomination committees
- Background or experience in sport or in sports integrity is desirable.
- Fluency in written and spoken English is required.

### **Administration**

The position on the Panel is a voluntary one. However the IAAF will reimburse any travel or other expenses incurred in the role and provide a nominal allowance.

### **Selection Process**

Applicants for this position on the Panel will be assessed by a sub-committee of the chair of the current Athletics Integrity Unit Board (or if he is seeking reappointment the persons specified above) and the IAAF Chief Executive (or his nominee). They will be responsible for recommending to the full Council the preferred candidate for appointment to the Panel following completion of the search and selection process.

### **How to Apply**

Applicants should consult the IAAF Constitution and the IAAF Athletics Integrity Unit Rules for a fuller description of the role and responsibilities of the Appointments Panel. All members are subject to vetting by the IAAF Vetting Panel to confirm their eligibility for appointment, and should therefore also review the IAAF Vetting Rules. The IAAF Constitution and Rules are available here: <https://www.iaaf.org/about-iaaf/documents/rules-regulations>

Applications to [panel-candidates@iaaf.org](mailto:panel-candidates@iaaf.org) **must be received by close of business on Friday November 2, 2018** and must include the following:

- A full **Curriculum Vitae**
- **Confidential contact details** including address (work and home), telephone numbers (including mobile) and confidential email address
- **Referees:** full contact details of three referees. Please note that referees will only be contacted after prior consultation with you. It is the applicant's responsibility to ensure that referees are willing to provide a reference when contacted by any member of the selection team

The IAAF is an equal opportunities employer and welcomes applications from a full diverse range of candidates, regardless of age, gender, ethnicity, sexual orientation, faith or disability.