

2027
WORLD ATHLETICS
ELECTIONS
**ROLE DESCRIPTION
VICE PRESIDENT**



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1. ROLES AND RESPONSIBILITIES: VICE-PRESIDENT

Persons seeking to become Candidates for the role(s) of Vice President must read and understand the list of competencies required for the role.

Candidates will be required to provide accurate and verifiable examples of how they meet these requirements when completing Part C (competency statement) of the Nomination Form.

The forms' draft contents will be verified before the final versions can be submitted for publication.

1.1. Role

Overview:

The Vice-Presidents, as Members of the Executive Board, shall have the powers and responsibilities to:

- develop and review the Strategic Plan, for approval by Council;
- adopt and review an annual plan and budget for World Athletics;
- appoint (including all terms and conditions of such appointment) and monitor the performance of the Chief Executive Officer (CEO) and, if necessary, terminate such appointment;
- monitor progress against the annual plan, budget and the Strategic Plan;
- make recommendations to Council for the Membership Fee including the Due Date for payment;
- identify and manage risks to World Athletics;
- define and monitor delegations of authority from the Executive Board to the CEO;
- consider and recommend Rules for approval by Council;
- establish sub-committees, taskforces, or other groups to carry out any work of the Executive Board, under its delegated authority including but not limited to one or more sub-committees for remuneration, finance and audit and risk;
- approve any Major Transactions;
- make and amend policies and procedures within its powers and responsibilities including setting remuneration and expenses policies applicable to the President, Vice-Presidents, Executive Board Members, Individual Council Members, Integrity Unit Board members, members of Commissions and Working Groups, the Chief Executive Officer and any related matters as may be decided by the Executive Board;
- consider and make recommendations to Council for amendments to the Constitution, Rules and Regulations;
- consider and make recommendations to Congress of the Auditors to appoint under Article 27.1(m) of the Constitution;

- approve the audited annual financial statements; o. control expenditure, source income, and prudently invest World Athletics' funds to fulfil the Purposes of World Athletics;
- open and operate in the name of World Athletics such bank accounts as are deemed necessary;
- engage, contract or otherwise agree to obtain the assistance or advice of any person or organisation;
- resolve and determine any disputes or matters not provided for in this Constitution;
- commission every other year audits of its anti-doping and integrity programme including the Athletics Integrity Unit in accordance with Article 79.3 of the Constitution, commission audits on a regular basis (at least once every three years) in order to assess and improve the quality of its governance arrangements, monitor ethical compliance, obtain assurance as to World Athletics' internal control framework; and
- subject to the Constitution, exercise all the powers of World Athletics in accordance with its Purposes and do all things that are not expressly required to be undertaken by Congress or Council.

1.2. Term

The term of office for all Vice-Presidents is four (4) years, unless he/she resigns, is removed, ceases to be Eligible, or ceases to act as a Council Member for any other reason.

Senior Vice-President

One of the four elected Vice-Presidents will be elected as the Senior Vice-President by Council, at the first Council meeting following the conclusion of the Election Congress meeting.

The role of the Senior Vice-President will be to deputise for the President, as requested by the President. The Roles and Responsibilities of the President set out the primary duties which may be assumed by the Senior Vice-President in his or her role as deputy.

In all other respects, the primary duties of the Senior Vice-President are those of Vice-Presidents, as described below.

1.3. Primary responsibilities

All Vice-Presidents, including the Senior Vice-President, are also Members of Council and ex officio members of the Executive Board.

The primary responsibilities of the Vice-Presidents are:

- To deputise for the President if neither the President nor the Senior Vice-President are able to act, which may include:
- Chairing Council meetings;

- Leading the work of Council including ensuring Council is organised properly, functions effectively, acts within its powers and meets its obligations and responsibilities;
- Leading the work of the Executive Board; and
- Liaising with the Chief Executive Officer and other members of World Athletics' senior management on matters subject to review and approval by the Executive Board and/or Council.

Carry out such other duties, either on an ad hoc or standing basis, as may be directed by the President, which is likely to include:

- Representing World Athletics at competitions, conferences, meetings and before governmental and international organisations where necessary or desirable to foster, develop and promote the strategy and plans of World Athletics in promoting the sport of Athletics throughout the world; and
- Serving as a liaison with Area Associations or Member Federations of World Athletics;
- To be a member of the Executive Board;
- To be a member of Council.

2. COMPETENCIES

Each Candidate will be required to demonstrate how they have experience in relation to the following competencies:

- Leadership in a dynamic and complex environment;
- Ability to build consensus and collaborative decision-making;
- Ability to communicate to the media;
- Track Record of governing through openness and transparency;
- Commercial expertise, being the capability to understand large and complex commercial contracts in particular related to events, television broadcast and sponsorship;
- Working knowledge of international sport politics.

These competencies are in addition to those expected from Individual Council Members and listed below:

- Leadership;
- Strategic thinking;
- In-depth knowledge of and experience in the sport of athletics at all levels, including governance structures, key players, stakeholders and experience in fostering and managing relationships with them;

- Decision-making;
- Honesty and integrity;
- Interpersonal communication;
- Organisational awareness;
- Financial understanding;
- Administrative and/or governance experience;
- Vision and passion;
- International relations.

3. COMMITMENTS

- As Council Member: 3-4 meetings yearly (approximately 3 to 4 days), including at least one in person.
- As Executive Board Member: meet at least 6 times a year, possibly up to 10, with most meetings held virtually.
- In addition, Executive Board Members and Council Members are expected to review material pre/post meetings and take part in email consultation and decisions between meetings.
- Vice-Presidents may be required to chair World Athletics Commissions, Executive Board Committees, Panels, Taskforces or other working groups, which requires an additional commitment.
- Vice-Presidents may be required to become members of World Athletics Commissions, Executive Board Committees, Panels, Taskforces or other working groups, which requires an additional commitment.
- Vice-Presidents may be required to act as Technical Delegates or members of Juries of Appeal during World Athletics events, which requires an additional commitment.
- Vice-Presidents are expected to engage with Area Associations, Member Federations and other partners and stakeholders as well as ensure that they are familiar with the latest developments, key issues and challenges facing World Athletics and the sport of athletics, as well as the views of key stakeholder communities.

4. FEES AND EXPENSES

The current compensation for the role is detailed below. The final proposed compensation will be recommended by the Remuneration Committee to the Executive Board.

The Vice-Presidents' fees per annum are based on the following cumulative entitlements:

- As Council Member: annual allowance of USD 6,000, plus honorarium of USD 7,500 and USD 150 per diems for official World Athletics travel-related costs;
- As ex officio Executive Board Member: fee of USD 22,500 per annum;
- As Chair of an Executive Board Committee: additional USD 2,500 per annum.

In addition, the Senior Vice-President will receive a fee of USD 1,000 for any Executive Board meeting he/she chairs in the absence of the President.

